



## MEDICATION ADMINISTRATION RECORD

Student Name:		DOB:	
Medication Name:			Dose:
Route	<input type="checkbox"/> Oral <input type="checkbox"/> Topical (skin, eyes, ears) <input type="checkbox"/> Inhaled (nose, mouth) <input type="checkbox"/> Other	Time/Frequency:	

**INVENTORY**  
 [Counts must be witnessed for anti-seizure medications, psychotropic medications, sedatives, narcotics or any controlled substances]

Count in:		Date:		Signature:		Witness:	
Count out:		Date:		Signature:		Witness:	
Count in:		Date:		Signature:		Witness:	
Count out:		Date:		Signature:		Witness:	
Count in:		Date:		Signature:		Witness:	
Count out:		Date:		Signature:		Witness:	

<b>Trained Medication Personnel or Licensed Staff:</b>	Name:		Signature:		Initials:	
	Name:		Signature:		Initials:	
	Name:		Signature:		Initials:	
	Name:		Signature:		Initials:	
	Name:		Signature:		Initials:	

Month:						
Day:	M	T	W	Th	F	
Week dates:						

**\*Codes**  
 A=Absent  
 W=Withheld  
 DW= Dose wasted  
 NS= No show  
 DM=Dose missed  
 NM=No meds at school  
 R= Refused  
 H=Holiday  
 NS=No school  
 LA= Late Arrival  
 ED=Early Dismissal;  
 S=Suspension

Month:						
Day:	M	T	W	Th	F	
Week dates:						

Month:						
Day:	M	T	W	Th	F	
Week dates:						

Month:						
Day:	M	T	W	Th	F	
Week dates:						

Initial each dose administered, \*code each dose missed. Complete *Medication Incident Report* for errors and record discrepancies or under "Remarks".

Month:					
Day:	M	T	W	Th	F
Week dates:					

\*Codes  
 A=Absent  
 W=Withheld  
 DW= Dose wasted  
 NS= No show  
 DM=Dose missed  
 NM=No meds at school  
 R= Refused  
 H=Holiday  
 NS=No school  
 LA= Late Arrival  
 ED=Early Dismissal;  
 S=Suspension

Month:					
Day:	M	T	W	Th	F
Week dates:					

Month:					
Day:	M	T	W	Th	F
Week dates:					

Month:					
Day:	M	T	W	Th	F
Week dates:					

Month:					
Day:	M	T	W	Th	F
Week dates:					

Month:					
Day:	M	T	W	Th	F
Week dates:					

Remarks:

Reviewed by RN: \_\_\_\_\_ Date: \_\_\_\_\_

Start Date: \_\_\_\_\_ Stop Date: \_\_\_\_\_

Reason for stopping medication:  Change in Rx  Condition resolved  End of school year  Student transferred  
 Other: \_\_\_\_\_

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_