

MOLALLA RIVER SCHOOL DISTRICT

2019-2020 Budget Process

November and December 2018

- A. The Board will adopt the budget process at the regular December Board Meeting.

The adopted budget process will be published on the district website.

- B. The administrative team will use assessment data to evaluate progress towards goals. Areas for improvement will be identified and prioritized. The identification of evidence based solutions will begin.

January, February and March 2019

- A. The administrative team will complete the selection and prioritization of evidenced based solutions.
- B. The Budget Committee will be presented information by the administrative team on the outcomes of the spending reviews, resource projections, community feedback, and needed evidenced based interventions. The Budget Committee will provide input on developing a budget.
- C. The Superintendent will hold Listening and Learning sessions in January to receive community input.
- D. Staffing allocations will be determined.
- E. Building and departmental discretionary budgets will be completed.
- F. The Business Manager will project available resources for 2019 – 2020.

April, May and June

- A. First Budget Committee Meeting is held **April 25th 2019**. The Proposed budget will be shared with the Budget Committee at the meeting, will also be made available to news media and the community. The Budget Committee receives the budget message and the administration will present the Budget Message and provide an overview of the budget. Public testimony will not be taken. The Budget Committee presents questions and requests additional information to be provided at the next scheduled meeting.
- B. The second Budget Committee meeting will be **May 16th 2019**. The Committee will invite and listen to public testimony. The District will review questions and queries from previous meetings and present answers and information to the Committee. The Budget Committee will discuss budget and information presented. The Budget Committee will make any changes to the proposed budget at the appropriation level by motion and vote. The Budget Committee will approve the budget and tax levies by resolution and vote.
- C. A budget summary and Notice of Budget Hearing for **June 13th 2019** will be advertised in the local newspaper. The School Board will hold a budget hearing, adopt the budget including adjustments made to staffing or other expenses as needed due to changes from the approved to adopted budget, and make appropriations and approve and characterize tax rates.